



ODISHA GRAMYA BANK

Information Technology Department

Head Office, Gandamunda, P.O. Khandagiri, Bhubaneswar-751030

AUCTION Ref No. OGB/AUCTION/ITD/HARDWARE/004/2021-22 dated 29.06.2021 REQUEST FOR QUOTATION (AUCTION) FOR DISPOSAL OF OBSOLETE/UNSERVICEABLE HARDWARE AND PERIPHERALS ON AS IS WHERE IS BASIS

Odisha Gramya Bank invites sealed bids from registered recycler / preprocessors of e-waste with MOEF / Central Pollution Board / Odisha State Pollution Control Board / any other state pollution control board for auction of old / obsolete / used IT equipment on "As is where is basis".

Any bidder, who was awarded a contract for disposal of obsolete / unserviceable hardware and peripherals on as is where is basis but could not execute and consequently terminated, is not eligible to participate in the auction. **Bidders with unsatisfactory past record need not apply.**

Cost of Bid: Rs.1,180.00 (Rupees One Thousand One Hundred Eighty Only)

Bid schedule and Address:

Sl No	Description of Information/ Requirement	Information / Requirement
1.	Tender Reference Number	OGB/AUCTION/ITD/HARDWARE/004/2021-22
2.	Date of Issue of RFP	29 th June 2021
3.	Last date for receipt of queries, if any.	03 rd July 2021, 11:00 hours
4.	Pre Bid Meeting	03 rd July 2021, 15:00 hours
5.	Bid Submission Mode.	Through e-Procurement portal: https://odishabank.abcprocure.com/EPROC/
6.	Last Date and Time for submission of bids along with supporting documents both by e-Procurement portal and physical copy	20 th July 2021 on or before 14:00 hours
7.	Last date, time and place for submission of Original Bid Cost (DD)	20 th July 2021 on or before 14:00 hours at the Bank's Information Technology Department, Head Office, Bhubaneswar. (Should be submitted to the contact officials in person).
8.	Date, time and venue for opening the commercial bid	20 th July 2021 at 16:00 hours.
9.	Name of contact officials for submission of documents as stated in serial No.7 and for any enquiries.	S. S. Acharya – Sr. Manager – IT A. Patra – Sr. Manager – IT S. Gajendra – Asst. Manager – IT
10.	Address for Communication / Submission of Bids	The General Manager, Information Technology Dept., Odisha Gramya Bank, Head Office, AT- Gandamunda, P.O. – Khandagiri, Bhubaneswar – 751030.
11.	Contact officials for any clarification.	Mr. S. S. Acharya – Sr. Manager IT - 0674-2353045 Mr. A. Patra – Sr. Manager-IT - 0674-2353024
12.	Contact e-mail ID	itdh@odishabank.in

		itd@odishabank.in
13.	Contact details of Independent External Monitor	Name: Vinayaka Rao Turaga email: tvrao56@gmail.com

Terms and conditions:

1. Bids will be opened in the presence of the Bidders' representatives who choose to attend.
2. If last day of submission of bids is declared a holiday under NI Act by the Government or any restriction imposed by Government due to COVID-19 pandemic, subsequent to issuance of RFP the next working day will be deemed to be the last day for submission of the RFP. The Bid/s which is/are deposited after the said date and time shall not be considered.
3. Bids sent through post / courier or by hand will not be accepted / evaluated. Bids should be submitted in the e-procurement portal of Odisha Gramya Bank. Original copy of DD (Bid Cost) must reach to Head Office of Odisha Gramya Bank (OGB) on or before last date and time of submission of Bids. **Any delay due to postal and or courier will not be considered towards relaxation in submission of physical copies of required documents.**
4. **Eligibility criteria:**
All bidders must upload
 - 4.1. GST registration / Service tax registration / Income tax certificate along with tender document.
 - 4.2. Registration with Ministry of Environment and Forest / Central Pollution Control Board / Odisha State Pollution Control Board / any other state pollution control board regarding disposal of e-waste.
5. **Submission process:**
 - 5.1. Bidder should register in the e-Procurement portal <https://odishabank.abcprocure.com> with Class-3 Digital Signature of the Authorized person to bid.
 - 5.2. Under tender section select the event with subject line "REQUEST FOR QUOTATION (AUCTION) FOR DISPOSAL OF OBSOLETE/UNSERVICEABLE HARDWARE AND PERIPHERALS ON AS IS WHERE IS BASIS". The event is a "Techno Commercial Bid".
 - 5.3. Bidder should filled up all the forms available under "Technical Bid" and "Price Bid" envelope. All forms must be filled up and necessary documents should be attached.
 - 5.4. Bidder to provide Auction bid for all the items for the participating location under "Price Bid" envelope.
6. **Validity period of bid:** The bid shall remain valid for 90 days after the date of bid opening.
7. **General conditions:**
 - 7.1. GST rate as applicable at the time of auction shall be charged extra.
 - 7.2. The items shall be sold to the highest (H1) price of bidder. The H1 bidder will be treated as successful bidder.
 - 7.3. All taxes and charges relating to lifting/disposal of items from stationed locations shall be borne by the successful bidder.
 - 7.4. The price quoted by the bidder shall remain valid for 90 days. Bank may give repeat order within 90 days.
 - 7.5. No items, once disposed to the successful bidder, shall not be taken back by Odisha Gramya Bank.

- 7.6. The successful bidder(s) has to make full payment in the form of DD of any Nationalized/Scheduled Commercial Bank drawn in favor of “Odisha Gramya Bank” payable at “Bhubaneswar” within seven (7) days after confirmation, failing which the offer may be cancelled.
- 7.7. After realization of the Demand Draft, Bank will issue invoice to the successful bidder(s).
- 7.8. Final decision to accept / reject the bids shall be taken by the Purchase / Auction Committee of Odisha Gramya Bank.
- 7.9. Bidder can participate for any locations mentioned below. For non-participating location(s), bidder should fill the bid value as **0 (digit Zero)**, however bidder must quote for all the items of participating location(s). Separate H1 bidder will be selected for following three locations:

Locations	Address	Price Table
Head Office, Bhubaneswar	Jagamara, Sundarpada Rd, Gandamunda, Pokhhariput, Bhubaneswar, Odisha, Pin: 751030	Table # 1 – Head Office Bhubaneswar
Data Centre, Chennai	Odisha Gramya Bank, DC MSDC Coral, Nxtra Data Limited, Plot No# F8, SIPCOT IT Park , Siruseri, Chennai - 603103	Table # 2 – Data Centre Chennai
Disaster Recovery Centre, Hyderabad	Odisha Gramya Bank,DR Tata Communications Limited VSB, CFC-1, Software Units Layout Madhapur, Hyderabad - 500081	Table # 3 – Disaster Recovery Centre

- 7.10. Bidder should quote the unit price inclusive of labor, packaging, transport and any other expenses. All materials to be picked up by bidder from the location specified with the man-power of bidder only.
- 7.11. Only awarded bidder(s) will be allowed for pre-pickup inspection of the items auctioned at respective location(s) after submission and realization of Demand Draft amounting to the awarded H1 quote submitted by successful bidder for participating location(s).
- 7.12. Bidder to report for any item missing from the pickup location after pre-pickup inspection. Bank will refund the applicable amount paid by the successful bidder toward the missing item after due verification.

Checklist:

The following items must be checked before the Bid is submitted:

1. Rs.1,180.00 (Rupees One Thousand One Hundred Eighty Only) including GST towards cost of Bid document in form of Demand Draft issued by any commercial bank in India. The scanned copy of the Demand Draft to be uploaded in e-Procurement portal and the hard copy of the DD must reach at Head Office of OGB before last date of submission of bid along with other documents. **Bidders eligible under MSME shall be exempted for bid cost, if they submit appropriate certificate to this effect.**
2. Commercial Bid should be prepared in accordance with the auction document and should be uploaded to e-Procurement portal.

3. All the pages of auction document are duly sealed and signed by the authorized signatory and uploaded to e-Procurement portal of Bank using DSC.
4. Prices should be quoted in Indian Rupees (INR).

General Manager

Annexure A (Auction Price)

The bidder is to submit the commercial in the below format: (INR)

Table # 1 – Head Office Bhubaneswar

Sl.	Particulars	Unit Price (in Rs.)	Quantity	Total Unit Price
A	B	C	D	E=C*D
1	CPU		10	
2	Monitor		16	
3	DM Printer		11	
4	Line printer		01	
5	12V DC UPS		08	
6	2KVA UPS		07	
7	6KVA UPS		01	
8	5KVA Stabilizer		04	
9	Flatbed Scanner		09	
10	Keyboard		31	
11	Mouse		18	
12	FAX		02	
13	CPU SMPS		04	
14	Laser Printer Cartridge		131	
15	8 Port Switch		15	
16	24 Port Switch		01	
17	Serial Card		300	
18	Serial Cable		258	
19	Router		84	
20	Modem		84	
21	Router Power Adaptor		76	
22	Modem Rojet Cable		33	
23	WII Cable		08	
24	Hughes Vsat Modem		03	
25	WII Box		05	
26	Vsat Modem		01	
27	Network Rack		01	
28	Vsat Reflector		02	
29	Rf Odu		01	
30	D-Link Modem		07	
31	16 Port Switch		06	
Total:			1138	

The total unit price mentioned under “Annexure A – Table#1” will be considered for selection of H1 bidder.

Table # 2 – Data Centre, Chennai

Sl.	Particulars	Type	Unit Price (in Rs.)	Quantity	Total Unit Price
A	B	C	D	E	F=C*D
1	Juniper SRX 650 (No SMPS)	Firewall		02	
2	Juniper J6350	Router		02	
3	Juniper SSG20	Router		02	

Sl.	Particulars	Type	Unit Price (in Rs.)	Quantity	Total Unit Price
A	B	C	D	E	F=C*D
4	Juniper EX 3200	L3 Switch		05	
Total:				11	

The total unit price mentioned under “Annexure A – Table#2” will be considered for selection of H1 bidder.

Table # 3 – Disaster Recovery Centre

Sl.	Particulars	Type	Unit Price (in Rs.)	Quantity	Total Unit Price
A	B	C	D	E	F=C*D
1	Juniper SRX 650	Firewall		02	
2	Juniper J6350	Router		02	
3	Juniper EX 3200	L3 Switch		04	
Total:				08	

The total unit price mentioned under “Annexure A – Table#3” will be considered for selection of H1 bidder.